



163 US Hwy 130 N, Bldg. 1, Suite 1C, Bordentown, NJ 08505 609-482-1282 <http://www.njla.org>

NJLA Executive Board Meeting

January 17, 2023, 3-5 PM. Approved Minutes

Attendance: Ally Blumenfeld, Danielle Cesana, Cindy Czesak, Heather Dalal, Corey Fleming, Lynette Fucci, Carina Gonzalez, Kate Jagggers, Allan Kleiman, Laverne Mann, Keisha Miller, Judith Pissano, Joy Robinson, Selwa Shamy, Jessica Trujillo, John Wallace

Guests: Ralph Bingham, Jeff Cupo, Alicia Gough, Anthony Joachim, Heather Kristian, Darby Malvey, Jen Nelson, Jeanne Marie Ryan

1. **Call to Order** – Jessica Trujillo, President

Meeting was called to order at 3:03pm.

2. **Adoption of Agenda** – Jessica Trujillo, President

3. **Welcome & Introductions** Attendees introduced themselves, role at NJLA, library, and what they are looking forward to about Spring.

4. **Adoption of Meeting Minutes** - the meeting minutes were passed pending typo corrections.

5. **Financial Reports** – Allan Kleiman, Treasurer

Everything is going the way it should for the first half of the year. Was not able to meet with the financial committee, but did meet with the investment committee and there will be discussion about moving to investments later in the agenda. Membership with the EIM is improving our balance sheet. The first conference expense is the deposit in January. The Navigator project money has improved our balance sheet as well.

6. **Reports**

○ **Jessica Trujillo, President**

- Jeff Cupo, Carina, and I met with the State Health & Human Services to discuss working with the members and public libraries to help with the distribution of Naloxone. They discussed education on the program as the

The New Jersey Library Association provides vision and leadership for the library community and serves as a voice for New Jersey libraries and library workers.

State is trying to widely distribute Naloxone. Will see if they can come to the conference.

- Upcoming programs with Sustainably Library Initiative.
1/25/23 [Communicating About Climate Change](#)
2/15/23 [How to be certified](#) with Sustainable Libraries
- Continued conversations with NJASL and Library Link NJ about the partnership with EveryLibrary. First need answers to our questions.
- **Cindy Czesak, Interim Executive Director**
I am pleased we are moving forward with investments. Most of her work is infrastructure: reorganizing files, finding proposals, and focusing on the administrative stuff so the new Executive Director can have a better start.
- **Laverne Mann, ALA Councilor**
Preparing for all the ALA ByLaws meetings and Council Meetings at the ALA LibLearnX Conference. Attended the 3rd of the 4th ByLaws listening sessions, but she still needs to listen to new webinars. ALA is looking for information on federal legislators: if there is anything we know about their support for libraries, or family members being librarians.

7. Old Business - none

8. New Business

- **February Exec Board Meeting**
The date scheduled for the in-person Executive Director Interviews conflicts with the next Board meeting. Executive Board is invited to the interviews. The next executive board meeting will now be on February 28, 2023.
- **NJLA-NJLTA MOU**
Long-standing agreement with the New Jersey Library Trustee Association. NJLA receives \$1600 monthly from NJLTA and the MOU includes what we provide, but it needs to be updated and NJLTA would like to better understand what they are paying for and it is hard to quantify the advocacy NJLA provides.
- **Board Training**
 - Nonprofitready.org
 - On-boarding training
 - Board Development

Shared Nonprofit Board Member Essentials Certificate from Nonprofitready.org and believes this training provides a good overview on expectations on work output and organizing information. The executive board thinks this is a good first step and the link will be shared. Discussions about further training for board members.

9. Committees & Sections

- **Nominations Subcommittee**

The committee is structured on their position in NJLA, not appointment. The committee compiled a full slate and multiple people for each position. Dates in bylaws state ballot must be out by March 1st, and the board has asked that the information about the candidates be available to the membership prior to the ballot being sent out. The Executive Board approved the slate of candidates for the 2023-24 Executive Board election.

- **Investment Committee**

Recommendation is in the Board packet. The money set aside from the Dag Bullman bequest will be moving to our investment fund, interest bearing savings, and some is staying in the checking (for mini-grants, archives).

- **[Construction Task Force](#)** -The first meeting was successful.

- **LWOC Update**

The board has been filled. The first meeting of the year is next week. With EIM, we hope to have more attendees. Hope to have speakers and possibly a mentorship program. Discussions for meetup space at the conference.

- **PR Update** - 3rd annual PR Spotlight on January 26, 2023 will highlight 2022's PR Award Winners.

- **Member Services** - no report.

- **Personnel Subcommittee Recommendations**

Vote to go closed session - Heather moved, Lynette seconded. All approved.

Vote to leave closed session - Allan, Kate. All Approved.

Interim Director: The Employment Relations Committee recommends to hire Eileen Palmer to work with Cindy Czezak to assist in her role as Interim Director. The two will share the hours initially approved by the board for this position. The recommendation is approved.

10. Partner Organizations Reports

- **NJSL – Jen Nelson** - Written report will be added to the packet once received.

- **LibraryLinkNJ – Ralph Bingham**

Executive Board is still discussing the NJASL proposal. Looking for an Online Learning & Digital Content Specialist. The NJ Libraries EDI Initiative Workgroup Meeting scheduled for January 10th was rescheduled for next week.

- **NJASL – Darby Malvey** - NJASL activities have been primarily focused on getting that Coalition off the ground, dealing with book challenges, and prepping to write the Information Literacy Curriculum.

- Rutgers University - no report
- NJLTA – Pat Pavlak - no report

11. Good of the Order

12. Next Meeting - the next meeting will be held on Zoom on February 28th. The March meeting will be held on Zoom.

13. Adjourn - The meeting adjourned at 4:34 pm

Respectfully submitted by Heather Dalal