



**NJLA Executive Board Meeting**  
**September 17, 2019**  
Monroe Township Public Library  
4 Municipal Plaza  
Monroe, NJ 08831  
2:00pm–4:00pm

## **MINUTES**

**Present:** Amy Babcock-Landry, Danielle Cesena, Pham Condello, Judah Hamer, Kate Jagers, Darby Malvey, Adriana Mamay, Emily Moore, Eileen Palmer, Will Porter, Jen Schureman Brenner, Jessica Trujillo, Leah Wagner, Kerry Weinstein

**Guests:** Lilia Pavlovsky (Rutgers), Mary Chute (NJSL), Cindy Czesak (NJTA), Jeanne Marie Ryan, Kate-Lynn Brown, Joy Robinson, David Perez, Megan Kocielek

**Absent:** Corey Fleming, Tonya Garcia

### **Call to Order - Jen Schureman Brenner, Vice President/President-Elect**

The Vice President/President-Elect called the meeting to order at 2:12pm. Jen Schureman excused Tonya Garcia from the Board Meeting.

### **Adoption of Agenda - Jen Schureman Brenner, Vice President/President-Elect**

The following has been added to the agenda under New Business

- Petition for County Library Section
- Public Policy Legislative Priorities

Pham Condello moves to adopt the revised agenda. Leah Wagner seconds. The motion passes.

### **Minutes – Kate Jagers, Secretary**

#### **Board Meeting August 20, 2019**

With no corrections, the minutes are accepted.

### **Financial Report - Judah Hamer, Treasurer**

The NJLA Finance Committee met last week and are working with the NJLA Office and our auditor to submit information for a complete Financial Review.

The following documents were presented by the Treasurer for discussion:

- **Current Budget FY19-20**
- **Budget FY18-19**
- **Bill List Approval** - Judah is working with Pat Tumulty and Brian Michlich in the NJLA Office on a more organized presentation of the Bill List. Eileen Palmer moves to approve the bill list, and Will Porter seconds. The motion passes unanimously.

### **Reports within NJLA**

### **Pat Tumulty, Executive Director**

- Many legislative visits along with Peggy Cadigan over the past month
- Senator Booker has agreed to sign onto a proposal by Senator Edward Markey opposing a potential threat to the Universal Service Fund
- Two additional members of the Assembly are supporting the State Per Capita Aid bill, Assemblywoman Nancy Pinkin and Assemblyman Anthony Bucco
- NJLA is moving forward with Memberclicks, with a hopeful launch date in early October, and Pat invites any feedback about using Zoom for meetings and webinars
- Registration is open for Youth Services Forum and “Promoting Genre Form Access in Library Catalogs,” a workshop sponsored by the Technical Services & Collection Development Section, and registration will be coming soon for Performer’s Showcase and the Adult Services Forum
- [Full report](#)

### **Eileen Palmer, ALA Councilor - [Full report](#)**

### **New Business**

1. **Statement on MacMillan Publishers and eBooks** - Presented by Jeanne Marie Ryan, Public Relations Committee Chair, including suggested revisions by Eileen Palmer. Eileen makes a motion to accept the statement as amended. Amy Babcock-Landry seconds and thanks the PR Committee. The motion passes unanimously.
2. **Resolutions from the Finance Committee** - Pat Tumulty and Philip Berg, Investments Subcommittee Chair, met with a representative from Lakeland Bank to discuss updating authorization on NJLA accounts, with the recommendation that such authorization is formally approved by the Board by September 20, 2019.
  - a. **Resolution to Open Raymond James Accounts** - The Vice President/President-Elect requests a roll call vote to authorize accounts with Raymond James Financial Services, with the correction of spelling errors, and Leah Wagner seconds. A roll call vote was conducted and the motion passed unanimously. This resolution authorizes Judah Hamer, NJLA Treasurer, and Pat Tumulty, NJLA Executive Director, to open accounts with Raymond James Financial Services on behalf of the association; authorizes Judah and/or Pat to expend funds from these accounts; and authorizes Pat to make changes to investment strategies to these accounts under the direction of the Executive Board.
  - b. **Resolution to Close Morgan Stanley Accounts** - The Vice President/President-Elect requests a roll call vote to authorize closing accounts with Morgan Stanley, and Leah Wagner seconds. A roll call vote was conducted and the motion passed unanimously. This resolution authorizes Pat Tumulty to close NJLA’s Morgan Stanley accounts.
3. **Update on Strategic Plan** - Jen Schureman reported that there have been no additional meetings about the Strategic Plan yet this year, but the EDI workshop was a great first step in its implementation.

4. **Public Policy Legislative Priorities** - Pat Tumulty presented the 2019-2020 Legislative Priorities recommended by the Public Policy Committee. The recommendation is supported unanimously. The bill numbers included on the presented document will be updated in January. Amy Babcock-Landry comments that NJLA's Strategic Plan calls for input from the membership, and Pat reports that Laverne Mann, Public Policy Chair, communicated with leadership from NJLA Sections and Committees prior to drafting the priorities. Eileen Palmer notes that she is pleased that State Broadband is included as one of NJLA's priorities and suggests that Public Policy and the NJLA Executive Board look at the work being done by SHLB ([www.shlb.org](http://www.shlb.org)) to develop a set of principles for viable strategies.
5. **Petition for County Library Section** - Jen Schureman shared information about a petition on njla.org proposing the creation of an NJLA County Library Section. Jen questions the process of petitions securing a place on the NJLA website. Will Porter provides background on the discussion of this proposal among county library leadership. There was some question among the Board about who has access to post website content, as well as a request for clarification of the responsibilities of the NJLA Office and the roles of NJLA members/volunteers in our association. Amy Babcock-Landry suggests drafting a policy for adding content to the website, and Darby Malvey suggests creating procedures for distributing petitions, and to ensure that there is space on MemberClicks. Leah Wagner suggests that the transition to MemberClicks should help clarify the roles and the processes. The Board will take no action at this time, but will make every effort to ensure that information about (1) posting website content and (2) establishing petitions to create sections and roundtables is clear and accessible. Judah Hamer suggests communication with the Librarians of Color+ Roundtable and the Diversity & Outreach Section, as a result of there being question about whether or not they were able to have access to posting a petition to changes to their groups on the NJLA website. A final recommendation was made by Amy that the President establish a Membership/MemberClicks Task Force to oversee the transition to the new website.

### **Old Business**

No old business to report.

### **Partnering organizations**

1. **NJ State Library** - Mary Chute, State Librarian, [submitted a report from NJSL](#)
2. **Rutgers LIS** - Lilia Pavlovsky reports that the LIS program has hired three new faculty members and there is a current search for more new faculty. The program is at capacity with 500 students. The decline rate has been going up and standards for admission is rising. Lilia has been placed on an ERP (Enterprise Resource Planning) panel.
3. **NJ Association of School Librarians** - No report
4. **NJLTA** - Cindy Czesak reported on Trustees trainings (50 at Cherry Hill! Great turn out!) The Trustee Board would like to hold additional trainings in the spring, and are also actively looking for members of the Trustee Board.

### **Action Plan for Next Meeting**

The next NJLA Executive Board meeting will be **Tuesday, October 15, 10:00am** at Paterson Free Public Library.

November 19 conflicts with League of Municipalities. Proposal to move the date to November 26. Kate Jagers will confirm the availability of Piscataway Library as the November meeting location.

**Good of the Order**

Leah Wagner announces that information about special election for member-at-large will go out tomorrow.

There are 100 registered for tomorrow's EDI program.

Eileen Palmer moves to adjourn the meeting at 3:25pm, Darby Malvey seconds.

*Respectfully submitted by Kate Jagers, Secretary*